



European Commission



University of Udine

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017/2021

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY PIC-Number 999899281	! UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	Homepage for Incoming Students: http://www.uniud.it/en/uniud-international/incoming-exchange-students General course catalogue: http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso Courses held in English: http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	Academic contact: Prof. Paolo Ceccon Paolo.ceccon@uniud.it	
University of Pannonia 10 Egyetem Str., H-8200 Veszprém, HUNGARY PIC-Number 999876195 Georgikon Faculty 16 Deák F. Str., H-8360 Keszthely HUNGARY	HU VESZPRE01	Dr. Irina Golubeva institutional Erasmus+ coordinator International Mobility Office golubeva@almos.uni- pannon.hu 0036 Prof. Dr. László Kocsis university professor Head of Department of Horticulture kocsis-l@georgikon.hu 0036 83 545 058 Beáta Zsankó-Bóddör Faculty Erasmus+ coordinator international@georgikon.hu 0036 83 545 148	http://englishweb.uni-pannon.hu/ http://www.georgikon.hu/english/

B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergra- duate.]	Study cycle [2 nd cycle, or postgrad- uate.]	Study cycle [phd or doctoral cycle]	Total Number of students	Duration of stay for each student [number of months]
I UDINE01	HU VESZPRE01	Nome della disciplina per la mobilità 081- Agriculture	1 ciclo: corso di laurea X	2 ciclo: laurea magistral e X	Dottorat o X	Numero totale student 3	Numero mesi per student 5
HU VESZPRE01	I UDINE01	081- Agriculture	1	1	1	3	5

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	HU VESZPRE01	081	Nome della disciplina per la mobilità Agriculture	Numero docent 1	Min 8 ore per settimana, in genere 1 settimana (max 2 settimane) 2
HU VESZPRE01	I UDINE01	081	Agriculture	1	2

D. Recommended language skills (for professor B2; for students B1)

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum /recommended level: B2)
I UDINE01	081	Lingua 1 usata nei corsi italiano	Lingua 2 usata nei corsi inglese	Livello linguistico consigliato agli studenti in ingresso B1	
HU VESZPRE01	081	English	English	B1	

- **At the University of Udine:** Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses>

- List of courses in English language is available at <http://www.georgikon.hu/english/erasmus>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period>

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
HU VESZPRE01	30 May (deadline of application)	10 November (deadline of application)

- **I UDINE01** will send a detailed Erasmus nomination list **by e-mail**. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within **8 weeks** at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

HU VESZPRE01: The application deadline for autumn and full year admission is May 30th and for the spring semester November 10th.

The admission decision will be made by the faculties by the end of June (autumn semester and full year admission) / end of December (spring semester admission) and the students and the coordinators will be informed directly by email/ordinary post.

1. Each student should ask for an official Transcript of Records personally at the Directorate of Academic Affairs always in the end of the exchange period. If some of the courses are at that time not recorded in the transcript, the final version will be sent to the student or to the home university within one month from the end of the semester. In this case, student should inform the Faculty International Coordinator about the missing courses and contact information.

2. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. Information

1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
HU VESZPRE 01	<p>At the University of Pannonia, the numeric scale used is from 5 (excellent) to 1 (insufficient/fail). Please note that some courses are accomplished only on a pass/fail basis without any further grading.</p> <p>University of Pannonia grading scale:</p> <p>5 - Excellent 4 - Good 3 - Satisfactory 2 - Sufficient 1 - Insufficient/Fail</p>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-

		in-udine-no-eu-students
HU VESZPRE 01	Office of Immigration and Nationality Regional Directorate of Western Transdanubia 8900 Zalaegerszeg, Mártírok Str. 42-44. Tel: +36 92346208	http://www.bmbah.hu/a_bah_ismertetese.php

3. Insurance

At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.



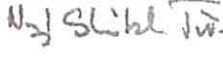

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email / phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
HU VESZPRE01	Városi Kórház Keszthely (kórház = hospital) 8360 Keszthely, Ady Endre Str. 2 Telefon: +36 (83) 311 060	http://www.vk-keszthely.hu/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	stamp
I UDINE01	Vice Rector for Erasmus+ Mobility prof. M. Ballerini	22/09/16		
HU VESZPRE 01	Tünde Dr. Nagyné dr. Stribl director, Directorate of Academic Affairs	August 1, 2016		

⁶ Scanned signatures are accepted

Note:

- I codici per il nome della disciplina sono: **081 = Agriculture; 0721 = Food Processing**
- Il livello di competenza linguistica è **B1 per gli studenti e B2 per i docenti**;
- Il **CLAV** organizza corsi durante il semestre per l'acquisizione di competenze linguistiche.
- La docente di riferimento (vice Rettore per Erasmus + Mobility) è la **Prof.ssa Ballerini Monica** tel **348.86.05.760**
- IL docente responsabile della convenzione è il **prof. Paolo Ceccon**
- La docente suggerisce di portarci la convenzione compilata di passarla all'ufficio competente di **Keszthely** e di riportarla indietro e consegnarla all'Ufficio Erasmus